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Credit Card Payment Authorization Form

Sign and complete this form to authorize Creative Grounds DC to make a one time debit to your credit card listed below. In some cases, renters are required to pay the remaining 50% of the balance owed 3 days prior to your event. If this applies to you, please verify that we can charge the remaining balance to this card, by checking this box.

If you are doing a one time payment, you are not required to check this box. Creative Grounds DC will simply make a one time debit to your credit card listed below.

By signing this form you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account.

Please complete the information below:

I \_\_\_\_\_ authorize Creative Grounds DC to charge my credit  
Full Name  
card account indicated below for \_\_\_\_\_ on or after \_\_\_\_\_.  
(amount) (date)

This payment is for \_\_\_\_\_  
(description of goods/services)

Billing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

Account Type:	Visa	MasterCard	AMEX	Discover
Cardholder Name	_____			
Account Number	_____			
Expiration Date	_____	CVV#	_____	

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

I authorize Creative Grounds DC to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.

